Sherryl A. Houdek, Ed. D.
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Grand Forks, North Dakota 58201
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701-777-2394) (office)
sherryl.houdek@und.nodak.edu

Career Objective

"To challenge educational leaders, to lead his/her organization with energy, commitment, dedication, by investing in human relations, organizational productivity, student achievement, strategic development, and professional development." If I can teach and model this – I will be successful!"

EDUCATION:

1980 B.S. in Education: Communications Composite, Valley City State

1988 M.Ed. in Secondary Educational Administration
University of North Dakota, Grand Forks, North Dakota

1995 ED.D. Educational Administration
Cognate: Counseling

CREDENTIALS:

- North Dakota Secondary Principal's Credential: SPO1 #3855
- North Dakota Teaching Certificate: #33-6-20
- North Dakota Administrator's Superintendent Credential

PROFESSIONAL WORK EXPERIENCE:

2001 – present* Assistant Professor at the University of North Dakota

Responsible for teaching graduate courses for masters, specialists, and doctoral level students. Developing Educational Leadership course curriculum, doctoral programs, and masters' distance learning programs. Working on NCATE. Departmental areas: Assessment and the Internship, service to the community, profession, and university by serving on various university committees, presenting at conferences, and consulting with K-12 school districts and tribal colleges. Research interests: leadership in K-12 schools, superintendents' position, school boards, relationships between superintendents and school boards, funding of public education, governance structure of schools, community relations, and special education.

***August 2005 – August 2006 Leave of Absence to work in the K-12 Field**

Positions:

A. Curriculum Coordinator, Grant writer, Professional Development, School Improvement, and Administrator
Grafton Public School District, Grafton, North Dakota

B. Extended School Program (ESP – 21st Century Grant), English Language Learners' Program (ELL), Grant writer, Professional Development, and Curriculum Coordinator
North Valley Career and Technology Center, Grafton, North Dakota

1998 to 2001 **Superintendent** of Thompson Public School District. Supervised and guided K-12 system, 525 students, 60+ employees. Major foci: Educational leader. Duties included but not limited to: writing and developing Board policy; transportation; fiscal responsibility for 2.2 million dollar budget; staff development; personnel management; curriculum development; public relations; grant writing; state/federal reports; and building and grounds.

1995 to 1998 **Superintendent** of Fargo Catholic Schools and Diocesan Schools. Supervised and guided thirteen, parochial schools in eastern North Dakota. Enrollment at FCSN, 1030 students, 80+ employees. Major foci: Educational leader. Duties included but not limited to: marketing strategies; recruitment of students; fund raising; writing and developing Board policy; staff development; personnel management; fiscal responsibility for 3.3 million dollar budget; leader of task force for new middle school and high school facilities; and public relations.

1990 to 1995 **Secondary Principal** at Larimore Jr./Sr. High School, Larimore, North Dakota. Grades 7-12, enrollment 320 students, 30+ employees. Fulfilled all principalship duties including; instructional leader; leader for successful bond issue and technology venture; NCA, curriculum development, discipline; student affairs; parent advisory council, etc.

1989 to 1990 **Resident** at UND for Ed. D. Recipient of Patricia Roberts Harris Fellowship. Member of UNDELA. Speaker at MCEA.

1988 to 1989 **Middle School Principal** at Beulah Middle School, Beulah, North Dakota. Grades 5 – 7, enrollment 224, 15+ employees; district curriculum coordinator; 504; state/federal reports; personnel evaluations/supervision, etc.

1983 to 1988 **English Instructor** at Beulah High School, Beulah, North Dakota. NCA Steering committee; Parent-Advisory Board; Wellness Committee, Curriculum committee.

1980 to 1983 **English Instructor** at Turtle Mountain Community High School – Native American School, Belcourt, North Dakota. Chair of Humanities Dept., budget manager for Humanities Dept.; advised numerous student activities; and instrumental in development of Teacher Advisor Program, curriculum and staff development.

Summary of teaching experience at K-12:

Teaching:	***Advisor*** for student organizations:	
Grades 7 – 12	Grades 7 – 12	Cheerleading/Pep Squad
English	Honor Society	Project Graduation
Debate	School Newspaper	After Prom Events
Speech	Drama and Musical Productions	
Theater	Forensics/Speech	Class Advisor
Journalism	Yearbook	Student Council

As a teacher, I served my school districts with various duties:

- North Central Accreditation Coordinator (Belcourt, Beulah, Larimore)
- Curriculum Director (for schools where I was employed and then I also advised other schools with their curriculum development) (Belcourt, Beulah, Larimore, Catholic Diocesan Schools {13})
- Humanities Department Chair (Belcourt)
- 504 Coordinator (Larimore, Diocesan Schools, and Thompson)
- Drug Free School Coordinator (Larimore, Diocesan Schools, Thompson)
- Teacher Assistant Team Coordinator (TAT) (Larimore, Thompson)
- Teacher Advisory Program (TA's) (Belcourt)
- School Improvement & Assessment Leader (Belcourt, Thompson, and Diocesan Schools)

As principal and/or superintendent, I implemented, taught and coordinated the following:

- Principal-Parent Advisory Councils
- Student Government Councils
- Superintendent Councils
- Curriculum Development Task Forces
- In-services for staff/personnel on curriculum writing, school improvement process, special education issues, legal issues for school personnel, OSHA, etc.
- Board Committees
- School Improvement Processes or North Central Accreditation

- Teachers as Schools Program/ Regional Teacher Learning Center seminars/courses

2001 – 2006 UNIVERSITY TEACHING and ADVISING

TEACHING:

Summer Schedule 2001: 4 semester hours

Ed. L. 524	Educational Personnel Administration
Ed. L. 526	Business Management

Fall Schedule 2001: 7 semester hours

Ed. L. 524	Educational Personnel Administration
Ed. L. 526	Business Management
Ed. L. 575	Education and Public Policy

Spring Schedule 2002: 5 semester hours

Ed. L. 575	Education and Public Policy
Ed. L. 516	Policy and Education Finance (IVN Masters' Distance Program)
Ed. L. 593	Internship in Educational Leadership
Ed. L. 597	Readings Educational Leadership
Ed. L. 997	Independent Study

Summer Schedule 2002: 7 semester hours

Ed. L. 503	Seminar Education Leadership – Current Issues
Ed. L. 514	Personnel, Supervision and Staff Development (on campus)
Ed. L 516	Policy and Education Finance
Ed. L. 593	Internship in Educational Leadership
Ed. L. 597	Readings Educational Leadership
Ed. L. 997	Independent Study

Fall Schedule 2002: 6 semester hours

Ed. L. 501	Leadership, Planning and Organization
Ed. L. 503	Seminar Education Leadership – Current Issues
Ed. L 579	K-12 Special Topics (Research)
Ed. L. 593	Internship in Educational Leadership
Ed. L. 597	Readings Educational Leadership

Spring Schedule 2003: 4 semester hours

Ed. L. 571	School Community Relations
Ed. L. 516	Policy and Education Finance (IVN Masters' Distance Prog.)
Ed. L. 593	Internship in Educational Leadership
Ed. L. 597	Readings Educational Leadership
Ed. L. 997	Independent Study

Summer Schedule 2003: 11 semester hours

Ed. L. 503	Seminar Education Leadership – Current Issues
Ed. L. 514	Personnel, Supervision and Staff Development (on campus)
Ed. L. 516	Policy and Education Finance
Ed L. 521	Elementary Principalship
Ed. L. 579	Capstone: Cohort II
Ed. L. 593	Internship in Educational Leadership
Ed. L. 597	Readings Educational Leadership
Ed. L. 997	Independent Study

Fall Schedule 2003:	6 semester hours	
	Ed. L. 501	Leadership, Planning and Organization
	Ed. L. 503	Seminar Education Leadership – Current Issues
	Ed. L. 526	Business Management
	Ed. L. 593	Internship in Educational Leadership
	Ed. L. 597	Readings Educational Leadership
	Ed. L. 997	Independent Study
	Ed. L. 999	Dissertation
Spring Schedule 2004:	6 semester hours	
	Ed. L. 516	Policy and Education Finance
	Ed. L. 531	School District Leadership
	Ed. L. 524	Educational Personnel Administration
	Ed. L. 593	Internship in Educational Leadership
	Ed. L. 597	Readings Educational Leadership
	Ed. L. 997	Independent Study
	Ed. L. 999	Dissertation
Summer Schedule 2004:	8 semester hours	
	Ed. L. 516	Policy and Education Finance
	Ed. L. 514	Personnel, Supervision and Staff Development
	Ed. L. 521	Elementary Principalship
	Ed. L. 593	Internship in Educational Leadership
	Ed. L. 597	Readings Educational Leadership
	Ed. L. 997	Independent Study
	Ed. L. 999	Dissertation
Fall Schedule 2004:	4 semester hours	
	Ed. L. 503	Seminar Education Leadership – Current Issues
	Ed. L. 571	School Community Relations
	IDS 399	Child Trauma: Interdisciplinary Studies
	Ed. L. 593	Internship in Educational Leadership
	Ed. L. 597	Readings Educational Leadership
	Ed. L. 997	Independent Study
	Ed. L. 999	Dissertation
Spring Schedule 2005:	6 semester hours	
	Ed. L. 516	Policy and Education Finance
	Ed. L. 524	Educational Personnel Administration
	Ed. L. 593	Internship in Educational Leadership
	Ed. L. 597	Readings Educational Leadership
	Ed. L. 997	Independent Study
	Ed. L. 999	Dissertation
Summer Schedule 2005:	8 semester hours	
	Ed. L. 503	Seminar Education Leadership – Current Issues
	Ed. L. 516	Policy and Education Finance
	Ed. L. 514	Personnel, Supervision and Staff Development
	Ed. L. 593	Internship in Educational Leadership
	Ed. L. 597	Readings Educational Leadership
	Ed. L. 997	Independent Study
	Ed. L. 999	Dissertation

Fall Schedule 2005:	Leave of absence	
	Ed. L. 593	Internship in Educational Leadership
	Ed. L. 597	Readings Educational Leadership
	Ed. L. 997	Independent Study
	Ed. L. 999	Dissertation
Spring Schedule 2006:	Leave of Absence	
	Ed. L. 593	Internship in Educational Leadership
	Ed. L. 597	Readings Educational Leadership
	Ed. L. 997	Independent Study
	Ed. L. 999	Dissertation
Summer Schedule 2006:	9 semester hours	
	Ed..L. 501	Leadership, Planning and Organizational Behavior
	Ed. L. 503	Doctoral Cohort III Capstone
	Ed. L. 516	Policy and Education Finance
	Ed. L. 514	Personnel, Supervision and Staff Development
	Ed. L. 593	Internship in Educational Leadership
	Ed. L. 597	Readings Educational Leadership
	Ed. L. 997	Independent Study
	Ed. L. 999	Dissertation
Fall Schedule 2006:	3 semester hours	
	UT-TC PLAINS Grant Students (25% of position)	
	Ed. L. 503	Seminar Education Leadership – Current Issues
	Ed. L. 524	Educational Personnel Administration
	Ed. L. 593	Internship in Educational Leadership
	Ed. L. 597	Readings Educational Leadership
	Ed. L. 997	Independent Study
	Ed. L. 999	Dissertation

CURRENT ADVISEES

ACTIVE: Masters

1. Jacqueline Bye
2. Susan Dionne
3. Elmer Davis
4. Kyle Ellingson
5. Farrell Gourneau
6. Brenda Greenwood
7. Ryan Keplin
8. Tracy Ketterling
9. Jason Kotrba
10. Leslie LaFountain
11. Jeffrey Larson
12. Jeremy Larson
13. Keith LaVallie
14. Melvin Monette
15. Cary Morin
16. Avis Prentice
17. Mark Rerick
18. Paula Snell

NOT Active Masters

1. Michael Laukner
2. Robert Mattingly
3. Chad Omadahl
4. Gene Reidinger
5. Todd Selk

ACTIVE: Specialist Student

1. Cindy Cohran
2. Anne Compton
3. Cheryl Moats
4. Ali Parkinson

COMMITTEE MEMBER for:

1. Anjanette Grant-Elk (specialist)
2. Linda Davis (doctoral)
3. Gabriel Dahl (specialist)
4. Betty Poitra (specialist)
5. Rosemary Hardi (specialist)
6. Alyson Parsley (specialist)
7. Eric Erlandson (doctoral)
8. Desiree Jagow-France (doctoral)
9. Linxiang Zhu (doctoral)
10. Steve Swiontek (doctoral)
11. Steve Jordahl (doctoral)
12. Stacy Blacksmith (specialist)
13. Renee Gilbert (specialist)
14. Mike Bitz (doctoral)
15. Nancy Murphy (doctoral)
16. Kari Stegman (specialist)
17. Carolyn Bluestone (doctoral)
18. Pamela Walker (doctoral)
19. Meredith McLaughlin (specialist)

ACTIVE: Doctoral Cohort II

1. Darin King
2. Steve Heyd
3. Rebecca Barcomb
4. Shirley Myran
5. Craig Perry

ACTIVE: Doctoral Cohort III

1. Greg Grooters
2. Kevin Moberg
3. Pam Cronin
4. Louise Dardis
5. Lynne Kovash
6. Kierstin Hoven
7. Mike McLoughlin – Graduate May 07
8. Mike Nygaard
9. Tom Gravel - Graduate Dec. 06
10. Denise Lajimodiere – Grad. Dec. 06
11. Roger Abbe – Grad. May 07

ACTIVE: Doctoral Cohort IV

1. Pam Beck
2. Nancy Burke

ACTIVE: Fargo Cohort I

1. Jeffrey Johnson
2. Sharon Hansen

GRADUATES:
Doctoral: 8 total

December 06	Denise Lajimiodiere, Ed. D. Thomas Gravel, Ph.D.
August 06	Loren Scheer, Ed.D. John Salwai, Ph.D. Jerome Gunderson, Ph.D.
December 05	Thaines Aralandu, Ph.D.
August 05	Keith Gustafson, Ed.D.
May 2004	MaryJo Schmid, Ed.D.

Specialist: 2 total

December 05	Joel Schleicher
August 05	Lynn McCoy

Masters:

M.Ed.

1. Gerri Lorenz
2. Kelli Hall
3. Candace Peltier
4. Michelle Thomas
5. Cynthia Bjornstad
6. Kathy Henry
7. Matthew Strinden
8. Sara Johnson
9. Gabe Dahl
10. Dean Berry
11. Christopher Swenson
12. Eileen Rowe
13. Darren Albrecht
14. Mark Fritz

MS

1. Dawn Froats
2. Tina Huderle

<u>COMMITTEE GRADUATES</u>:

1. Darren Sheldon
2. Charles Dunlop
3. Erin Gillette
4. Dottie Dixon
5. Jeffrey Schatz
6. Steve Joyal
7. Ann Best-Goldburg

RESEARCH/WRITING/SCHOLARLY ACTIVITY

Presentations:

Jan. 14, 2007 Houdek, Sherryl. "Celebrating a man of faith – a scholar as well: Fr. Thaines Arlaundu." Celebrating 25 years of Priesthood.

August 2006 Wettersten, K.B., Halbur, D., Houdek, S., & Delmore, Mike. Rural School Counselors: Issues and Needs in Advocating for Rural Communities. Poster presented to the 114th National Convention of the American Psychological Association, New Orleans, La.

April 21, 2006 Houdek, Sherryl. Presenter/lecturer UND T & L 432 Classroom Management undergraduate course – "How to get hired – a Superintendent's Perspective."

April 20, 2006 Houdek, Sherryl. St. Michael's School Bridge Builders Annual Meeting and Dinner. "Bridges that must be crossed for Catholic Education."

March 15, 2006. Houdek, Sherryl. Grafton Central Middle School 6th Grade Faculty. "Curriculum mapping."

March 15, 2006 Houdek, Sherryl. Walsh Pembina Administrators' Meeting. "Professional Development Needs Assessment Report and Planning for 2006-07".

March 2, 2006 Houdek, Sherryl. St. Michael's School Board / Focus Group. "Findings on School Improvement Data".

Feb. 28, 2006 Houdek, Sherry. Extended School Program Meeting. "Strategic Planning for ESP and Conducting a Needs Assessment".

Feb. 15, 2006 Houdek, Sherryl. Walsh Pembina Administrators' Meeting. "Professional Development Needs Assessment Report and Planning for 2006-07".

January 8, 2006 Houdek, Sherryl, & Gustafson, Keith. International Conference of Education, Hawaii. "What does a letter grade mean?" {Keith presented for us, as I was having surgery)

Nov. 9, 2005 Houdek, Sherryl. Grafton School District. "Breaking Ranks II Review – Personalizing Education in school".

Oct. 18, 2005 Houdek, Sherry. Extended School Program Meeting. "How to revitalize your after School programs.

Sept./Oct. 2005 Houdek, Sherryl. "Professional Development Practices". North Valley Career and Technology Center & Grafton Public School District.

June/July 2005 Houdek, Sherryl & Koppang, Angie. "Breaking Ranks II Training." Belcourt School District, Belcourt, North Dakota.

June 18, 2004 Houdek, Sherryl. NDCEL Summer Conference – (Presented three different sessions) "Scientific/Research-Based Programs for School Improvement"

June 2, 2004 Houdek, Sherryl. Ethics Panel/Presenter – Grand Forks School District "The Ethical Educator".

March 30, 2004 Houdek, Sherryl. Presenter/lecturer UND T & L 432 Classroom Management undergraduate course – "How to get hired – a Superintendent's Perspective."

March 26, 2004 Houdek, Sherryl. Ethics Panel/Presenter – Grand Forks School District Summer Vocational Educational Conference. "The Ethical Educator".

March 19, 2004 Bock, Marjorie, Houdek, Sherryl, and Chiasson, Kari. "An early Intervention Model for Children with Autism" Co-Presenter at ACRES National American Council on Rural Special Education Conference in Orlando, Florida.

Oct. 23, 2003 Bock, Marjorie, Houdek, Sherryl, and Koppang, Angie. "An early Intervention Model for Children with Autism." Co-Presented at the North Dakota Council of Educational Leaders Fall Conference in October

April 28, 2002 Houdek, Sherryl. North Dakota Association of School Administrators Regional Meeting, Devils Lake, North Dakota. "Governance of Schools: Authority & Powers of Board of Educations at the K-12 Level.

July 2001 Houdek, Sherryl. North Dakota LEAD Center Presenter: "Conflict Resolution in Organizations. (3-day seminar)

July 2001 Houdek, Sherryl. (2001). Presenter/lecturer For Doctoral Cohort I, Don Lemon's class "School Administration and Public Relations." Topic presented: Public relations in a small rural school district."

PAST speaking/presentation engagements:

- ND LEAD Center and ND Emergency Management Multi-Hazard Presenter (2001)
- Presenter for ND LEAD Center to BUSH Foundation – 1989
- Presenter UND Annual Summer Administrators' Conf.: "First Year Administrator Issues" (1989)
- NDSU – Presenter to student teacher classes (1995-2000)
- Mayville State University – Presenter to student teacher classes (1998-2001)
- Testify at ND Legislature for ND LEAD Center and North Dakota schools on various issues (1988 – present)

TECHNICAL REPORTS:

Houdek, Sherryl. (October 2006.) UT-PLAINS Grant Three month narrative. Prepared for UTTC Federal Monitoring Report.

Houdek, Sherryl. (2004, April 20). NCA Peer Review First Team Visitation Report. Prepared for Viking Elementary School, Grand Forks, North Dakota and submitted to NCACASI.

Houdek, Sherryl. (2004, Jan. 22). ND State School Improvement First Chair Visitation Report. Prepared for May-Port CG School, Mayville, North Dakota and submitted to North Dakota Department of Public Instruction.

Houdek, Sherryl. (2004, November 19). ND State School Improvement Peer Review First Team Visitation Report. Prepared for May-Port CG School, Mayville, North Dakota and submitted to North Dakota Department of Public Instruction.

Houdek, Sherryl. (2004, October 19). Consultant Review and Visitation Report prepared for Dakota-Prairie School District, Petersburg, North Dakota and submitted to the Dakota-Prairie School Administrators and School Improvement Committee.

Houdek, Sherryl. (2004, March 3). ND State School Improvement First Chair Visitation Report. Prepared for Mid-Kota School District, Glenfield, North Dakota and submitted to North Dakota Department of Public Instruction.

Houdek, Sherryl. (2003 May 5). ND State School Improvement First Chair Visitation Report. Prepared for Griggs County School District, Cooperstown North Dakota and submitted to North Dakota Department of Public Instruction.

Houdek, Sherryl. (2003, September19). ND State School Improvement First Chair Visitation Report. Prepared for Rolette School District, Rolette, North Dakota and submitted to North Dakota Department of Public Instruction.

Houdek, Sherryl. (2004, November 19). ND State School Improvement Peer Review First Team Visitation Report. Prepared for Warwick School District, Warwick, North Dakota and submitted to North Dakota Department of Public Instruction.

Cofer, Rocklyn and Houdek, Sherryl. (2003, April 8 & 9). NCA Peer Review First Team Visitation Report. Prepared for Devils Lake High School, Grand Forks, North Dakota and submitted to NCACASI.

GRANTS (2001-2006):

August 2006 COORDINATING UT-PLAINS Grant. (25% of my time).

May 2006 Sun, Jeffrey & Houdek, Sherryl. Instructional Development Grant for review of the Educational Leadership Doctoral Cohort. **Awarded $750.00.**

April 2006 Houdek, Sherryl. "Carol M. White – Physical Education Grant (PEP)". $371,463.95. Rejected.

March 2006 Houdek, Sherryl. "North Dakota Reading First Grant." $127,035.95. Rejected**.**

February 2006 Schnellert, Gary, Houdek, Sherryl, & Stonehouse, Pauline. Supervalu Foundation Grant. Rejected.

September 2005 Houdek, Sherryl. "Professional Development for English Language Learners' Educators." **Awarded $75,000.**

November 2005 Houdek, Sherryl. "Technology for Library Improvements". $65,000. Rejected. (copy to be placed in file upon receipt from Grafton)

November 2004 Wettersten, Kari, Houdek, Sherryl, and Halbur, Duane. School Counseling in Rural North Dakota Settings." Grant provided by the UND Public Scholarship Fund. **Awarded $4,018.85.**

Spring 2002 Houdek, Sherryl. Awarded the MCEA – Midwest Council of Educational Administration Junior Faculty Research Grant for "Governance of Schools: Authority & Powers of Boards of Education at the K-12 Level". **Awarded $500.00.**

Spring 2002 Houdek, Sherryl**.** UND New Faculty Scholar Grant "School Boards and Superintendent Relationships. ($1,500) Rejected.

PUBLICATIONS:

September 2006 Houdek, Sherryl. "Success!" Article in the UND Native American Bulletin.

September 2006 Hjelmstad, Kent, Houdek, Sherryl, Klundt, Larry, & Lemon, Donald. "Understanding School Finance for North Dakota K-12 Schools." Monograph. (in the process of being published).

Fall 2004 Houdek, Sherryl & Koppang, Angela. "Two Wild and Crazy Women: Developing Partnerships for successful schools." NASSP Proposal. Rejected.

Fall 2002 Houdek, Sherryl. (2002). "Reducing Hate Crimes and Violence Among American Youth" in the UND T & L Journal of Natural Inquiry & Reflective Practice. This is a book review. Published on-line.

OTHER:

1995 Houdek, Sherryl. "Teachers' Perceptions of North Dakota Class A Public High School Teacher Evaluation Practices" - Dissertation

1988 Houdek, Sherry. "The Elements of an Effective Principal as Perceived by rural North Dakota Teachers" – Independent Study for Masters degree

CURRENT RESEARCH AND PUBLICATIONS IN PROGRESS:

1. Wettersten, Kari, Houdek, Sherryl, and Halbur, Duane. School Counseling in Rural North Dakota Settings."
2. Houdek, Sherryl. "Extended School Programs – Data results show that rural school educators and parents strongly support these programs!"
3. Houdek, Sherryl. "Professional Development in K-12 Schools – No follow-up – No sustainability."
4. Houdek, Sherryl. "24 Rural Schools Professional Development – how collaboration really can work."
5. Houdek, Sherryl. "English Language Learners' Programs – How we can improve them."
6. Houdek, Sherryl. "Ethics in Education – where has it gone?"
7. Houdek, Sherryl. "Why Advisory Groups support Personalization in Education"
8. Wettersten, Kari, Houdek, Sherryl, and Halbur, Duane. "K-12 Healthy Relationships Counseling Curriculum for Rural Schools."
9. Houdek, Sherryl. "School and Community Relations: Rural school challenges".
10. Houdek, Sherryl and Chiasson, Kari. "Section 504 and School Districts – a model for schools."
11. Houdek, Sherryl. "School Boards and Superintendents: Who's responsible for what?"
12. Houdek, Sherryl. Presentation for NDSBA and NDASA – "What's the nation's status on School Board Responsibilities and Qualifications" and the influence in North Dakota
13. Houdek, Sherryl. "Superintendent's Council: You Gotta Have One! Developing a presentation for NDCEL conferences.
14. Houdek, Sherryl. "Educational Terms and Jargon for the New School Board member."

SERVICE

Service to the Profession:

Consulting: This is a very strong interest of mine and I thoroughly enjoy the opportunity to work with colleagues in the field, to stay current with school issues, and to grow professionally as well.

1. School Improvement

NCA Schools:	1. Devils Lake High School, Devils Lake
	2. Wilder Elementary, Grand Forks
	3. Viking Elementary, Grand Forks
	4. Twining Elementary, Grand Forks Air Force Base
ND School Improvement Schools:	5. Rolette School District
	6. Dakota-Prairie School District
	7. Warwick School District
	8. Griggs County – Cooperstown/Hannaford School
	9. May-Port CG School District
	10. Mid-Kota School District
	11. Turtle Mountain Community High School
	12. St. Michael's School Board and School
Tribal College:	Cankdeska Cikana (Little Hoop)

2. NDCEL Board (North Dakota Council of Educational Leaders) University Representative

3. LEAD Center (Leadership & Educational Administration Development) Principal Assessment Assessor

Service/participation with external administrators or organizations

- Park River: School/Community Assessment – (working with Superintendent) – (2001-2002)
- Northeast Multi-County Superintendents (1998 – 2001)
- Assessor for 21st Century Principal Assessor
- Attendance at Grand Forks Public School District Board meetings twice a month (2002 – present)
- Attendance at ND Legislative Education Interim Committee Meetings/hearings
- ND Northeast Region Secretary for Superintendents' Association (2000-2001)
- ND Multi-county Superintendents' Organization – Secretary (1999-2000)
- ND Northeast Region Superintendents' Technology Representative (1998 – 2001)
- ND District 3 – Superintendents' Representative for ND High School Athletic Association (1999-2000)
- Grand Forks County Superintendent Representative for Teachers as Scholars Program (1999-2001)
- ND DPI Goals 2000 Panel – reviewer of grants, etc.
- NDCEL - North Dakota Council of Educational Leaders Board (2002 – present)
- NASSP – National Association of Secondary School Principals (1988 – 1995)
- North Dakota Council of Educational Leaders (1988 – present)
- SANS – ND State Association of Non-public Schools (1995 – 1998)
- ND Northeast Region Secretary/Treasure of Principals' Association (1993-95)
- ASCD – Association of Supervision and Curriculum Development (1990 – present)
- AASA - American Association of School Administrators (1995 – present)
- ND Southwest Region Chair of Principals' Association (1988)

Service to the University:

- EHD Graduate Curriculum Committee (2001 – 2005)
- UND Institutional Review Board (2004 appointment – present)
- Chair of EHD Graduate Curriculum Committee (2002-2003 and 2003-2004)
- Undergraduate Program Review Committee for T&L (2001 – present)
- University Planning and Budget Committee (2002 – 2005)
- University Planning and Budget Subcommittees (3) for Strategic Plan (2003 to present)
- NCATE (2001-2002)
- Attendance At Graduate Faculty Meetings (2001 – present)
- Contributing Editor to the "Journal of Natural Inquiry and Reflective Practice" – 2001 to present (this means reviewing articles for acceptance or rejection for the journal)
- Panel member for Alice T. Clark (September 2002) – discussion on mentor/mentee roles
- Attendance at University functions, events, activities, conferences, etc.
- Member of SIOUX Women's Hockey F.R.I.E.N.D.S. Booster Organization (adopt players, committee work, promotions, public relations)

Service to the Ed. Leadership Department:

- Public relations – recruitment ongoing
- Advising students (not just my advisees but those seeking clarification, information)
- Serving with Drs. Angie Koppang as co-advisors for UNDELA
- Hosting with Dr. Koppang Brown Bag lunches for College of EHD
- Brochure for Cohort III Program
- Representation at Graduate faculty meetings
- Attendance at "University within a University" programs regarding grades, incomplete, updates on policies, etc.
- On occasions, fill in for EDL dept. chairs at EHD Council of Chairs' Meetings
- Chairing performance/evaluation committees
- TCU/UND Meetings – IVN Distance Masters Program – program, curriculum, recruitment
- Prepared informational packets for new IVN Master students & met with Belcourt site for distribution and presented for an hour (similar to the Ed. L. 503 seminar)
- Office support when Sharon is away

Service to the Grand Forks community:

- Northern Plains Potato Growers' Association Scholarship Committee
- Grand Forks School District activities (i.e. school forums – one example is coming up 1/26/04)
- Attend Grand Forks School Board Meetings, activities
- Local and regional Educational Meetings (i.e. Wendy Evens, Dept. of Education, Deputy Regional Director – August 12, 2003 on NCLB; local county superintendent meetings)
- Attend Grand Forks City Council meetings
- Attend Grand Forks City sponsored Legislative Forums
- Holy Family Elementary School Board presentations for development and consulting
- Holy Family Church (as needed for parish committees, volunteer, etc.)

PROFESSIONAL ORGANIZATIONAL MEMBERSHIPS

- North Dakota Association for School Curriculum Development
- North Dakota Association School Administrators
- North Dakota Council of Educational Leaders
- Midwest Council of Educational Leaders
- National Association of School Curriculum Development
- National Association of Secondary School Principals
- National Association of School Administrators
- America Council on Rural Special Education

AWARDS AND HONORS

- North Dakota Association of School Administrators 10-Year Membership 2006
- Nomination for UND Outstanding Instructor/Advisor (Dr. Klundt/Dr. Healy?) 2005
- Patricia Roberts Harris Fellowship 1989 (UND) – graduate
- Valley City Times Record Scholarship 1978 – undergraduate
- Theater Arts Productions [*Bright Star Ascending (1976) and The Mousetrap (1979)*]
    - Best Supporting Actress Awards
- UNDELA – University of North Dakota Educational Leadership Association for students
    - Secretary/Treasure (1989-90)
- MCEA – Midwest Council for Educational Administration Student Representative: Fall 1989, Spring & Fall 1990

PROFESSIONAL DEVELOPMENT (TRAININGS and CERTIFICATION)

North Dakota LEAD Center:

- ND LEAD Mentoring Program (1992 and 2006)
- ND LEAD Instructional Leadership Academy – Phases I, II, III (2005 -2006)
- ND LEAD Breaking Ranks II Training (February 2005)
- ND LEAD 21st Century Principal Assessment Center – trained as an assessor: March 2001-2002 - Fargo
- ND LEAD Center and ND Emergency Management Multi-Hazard Trainer's Training (2001)
- ND LEAD Center NASSP Springfield Trained Assessor (1994)
- ND LEAD Center Franklin Time Management Seminar (1993)
- ND LEAD Center Educational Facilities Planning Training (1993)
- ND LEAD NASSP Effective Leadership I and II (1992-93)
- ND LEAD Center LEAP Program (1992)
- ND LEAD NASSP Effective Leaders' Seminar (1990)
- ND LEAD NASSP Springfield Simulation (1988)
- ND LEAD NASSP Principal Assessment Center (1987)

North Dakota Council of Educational Leaders' Conferences:

- Fall Conferences – October 1988 to present
- Mid-Winter Conferences – January 1988 to present
- Summer Conferences – 1986 to present
- Legislative Forums – 1986 - present

North Dakota Department of Public Instruction Training:

- Regional Education School Improvement Training (April 2003) - Fargo
- NCATE Training (Spring 2003) Grand Forks
- 504 Training (1992, 1994, 1998)
- Study Skills for Students (1990)
- Curriculum Writing – Benchmarks, standards for the future (1988-89, 94-95, 01-02)
- Career Development (1990)

- Mentor for New and Aspiring Administrators (1992-94, present)
- North Central Accreditation consultant or chair for school districts (1986 – present)
- NCA Team Visitation member (1982 – present)

Other Professional Development:

- Developing Teams for Successful Learning – Stephen Barkley (August 2006)
- Quality Teaching in a Culture of Coaching – Stephen Barkley (August 2006)
- Literacy: The Reading/Writing Connection – Dr. Sharon Faber (August 2006)
- NWEA Testing (2005-2006) Grafton and Cavalier (August, November)
- Professional Learning Community – T. Many – GFEC – September 23, 2005
- ABE, 21st Century, ESP Fall State Conference – Bismarck (September 2005)
- ND School Study Council – September 18, 19, 20 – 2005 Devils Lake
- North Dakota Small School Study Council – Curriculum (2005 – 2008)
- American Council on Rural Special Education (March 2004)
- IRB Review Board member Training (April 2004)
- Wellness a way of Life (UND sponsored) "Focus on the 7 Dimensions of Wellness" – participated and completed seven week program – Fall 2003
- AASA National Conference (February 2003)
- UND Sexual Harassment Training (2003)
- University within the University – Workshop "Important Changes to the Incomplete Grade Policy" (December 2003)
- University within the University – Workshop "Update n University Policies and Procedures" (December 2002)
- Power Point Training (two workshops by UND)– April/May 2002
- Writer's Retreat – January 19 & 20, 2002 – Fargo (EHD Writers' Group)
- Alice T. Clark Mentor Program (2001-2002) {Never missed a meeting)
- IRB Modules Training - Fall 2001
- Black Board Training – May 2002, May, August, September 2003, and May 2004
- Participant with two Faculty Study Seminars – Fall Semester 2002 and Fall 2004 (One on 'The Teaching Portfolio' and the other on 'Discussion: a way of teaching')
- MCEA Conference – Attendance Spring 2002
- Acclimated to the University Environment by attending sporting events, meet the team nights, other events such as art exhibits at the ND Art Museum, Soaring Eagle Presentation, awards and recognition banquets, etc. 2001- present
- Met numerous times with mentor Thomasine Heitkamp, Professor in Social Work Department 2001- 2003
- Employee Discharge and Documentation Training (1998)
- Employment and Labor Law Training Seminar (1997)
- Conflict Resolution Training and Paradigm Seminar (1996 - 97)
- MAC School Software for school training (1995-96)
- OSIRIS Software for schools training (1991-93)
- Outcome Based Education Training(1990 - 91)
- NDASSP Representative for Authentic Assessment Training (1990)
- MCEA – UND student representative Fall 1989, April and November 1990
- LIONS' International QUEST Program 1989, 1990