

Hints For Reading Exhibit and Table Title Codes

The Institutional Report was prepared using the following document as a template: *The Institutional Report for Continuing Visits Using the Revised NCATE Standards*. Table and exhibit titles were numbered to correspond to the numbers and letters used in each of the sections/elements of the template. While the table and exhibit codes in the Overview and Conceptual Framework sections of the Institutional Report are relatively easy to follow, the codes become longer and more complex in the Standards sections-especially in Standard 1. The explanation and examples provided below may be used as a guide should reviewers have difficulty unpacking the coding process:

- The first number always refers to the **standard** being addressed;
- The lower case letter always refers to the **element** being addressed within the standard;
- The second number or combination of numbers (1-2 or 1-4 for example) refers to the template **item(s)** or **question(s)** being addressed within the element;
- The third number may be one of the following:
 - Where only 3 sets of numbers are present, the third number refers to the **running total** of tables or exhibits provided as evidence in response to the item or questions being addressed
 - Where 4 sets of numbers are present, if the third is a **1** this refers to **initial programs** and if a **2** this refers to **advanced programs**
 - The fourth number then refers to the **running total** of tables or exhibits provided as evidence in response to the item or questions being addressed

Table 1a.2.1.1

1	a	.2	.1	.1
Standard 1: CANDIDATE KNOWLEDGE, SKILLS, AND DISPOSITIONS	Element a: <i>Content Knowledge for Teacher Candidates</i>	Template Item 2: What other key assessments provide the unit information about candidates' content knowledge?	Initial Programs	First table under item 2

Table 1b.1-2.2.2

1	b	.1-2	.2	.1
Standard 1: CANDIDATE KNOWLEDGE, SKILLS, AND DISPOSITIONS	Element a: <i>Pedagogical Content Knowledge for Teacher Candidates</i>	Template Items 1& 2: 1. What key assessments provide the unit information about candidates' pedagogical content knowledge as expected in professional, state, and institutional standards? What do the data indicate about candidates' knowledge and skills? 2. What assessments demonstrate that candidates can integrate technology in their teaching? What do the data indicate?	Advanced Programs	Second table under item 2.

E-exhibit 4b.4.1

4	b	.4	.1
Standard 4: DIVERSITY	Element b: Experiences Working with Diverse Faculty	Template Item 4: What efforts does the unit make to recruit and retain a diverse faculty?	First exhibit under item 4.